

Thorne Cruising Club Privacy Statement

On 25th May 2018 a new data privacy law, the General Data Protection Regulation (GDPR) came into effect. As a result of this Thorne Cruising Club (TCC) has published a new Privacy Statement which can also be found on our website.

TCC is committed to keeping all information confidential in order to protect and respect your privacy and the organisation itself.

This Privacy Statement explains how we use any personal information you provide, we collect and how this will be processed, stored and maintained.

What information do we collect about you?

Personal information is any information you provide to us. This may include membership application information, for example your name, postal contact details, email address, emergency contact details, skills and experience, boat details and photographic images. Details of financial transactions will also be maintained. Information will be collected for the purpose of providing moorings, maintaining records and audit purposes. For the purposes of crime prevention and detection TCC record CCTV images on site. The Club Secretary maintains the TCC database and all correspondence. Whereas the Treasurer holds financial accounting data. Your personal information is collected with integrity and confidentiality and is not shared outside of the Committee.

How do we use your personal information?

Personal information you supply to us may be used in a number of ways:

- *For administrative, statistical and financial purposes
- *To inform you about our services, events, activities or volunteering opportunities.
- * To carry out our obligations arising from any contracts entered into between you and us.
- *To fulfil legal obligations (e.g. insurance, health & safety etc.)

TCC has NO intention of sharing your data with parties outside of the organisation for marketing purposes or research.

TCC WILL NOT disclose any information to any outside organisation except where required to do so by law.

Our website is maintained by TCC and we do not collect or analyse data in the form of cookies.

Storage & Retention

Information is held both in paper form and electronically, pass word protected and accessible by authorised personnel only. All personal data which is no longer required, for example if you cease to be a member of TCC, will be permanently deleted, or disposed of within one month of it no longer being required.

Your Rights

You have the right to view or amend the information held about you and to request its deletion. You also have the right to be provided with information about how your data is processed and to object or restrict how this is used. .You also have the right to request or restrict how we contact you.

How to contact us

If you need further information on how your information is used and securely maintained or have a concern or complaint, please contact the Secretary at TCC, East Bank, Stainforth, DN7 5JF. E-Mail; terrybrownsec@yahoo.co.uk

Further information can also be found at ico.org.uk. You also have the right to complain to the ICO if you think there is a problem with the way we handle your data.

Signed on behalf of TCC.....

Privacy Statement adopted – (date).....

If you do not wish that I, on behalf of Thorne Cruising Club, store your data then we will not be able to contact you or keep you updated with Club’s business and news. If you are happy for Thorne Cruising Club to continue to hold your details, on record then you do not have to do anything. However if you require your details to be deleted then fill in the return form below and send it to me at the above address or email me as detailed above.

Yours sincerely,

T. M. Brown. (Hon. Sec.)

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Reply Form

Name:.....

Address:.....

I wish that my contact details for Thorne Cruising Club are deleted and understand that the Club will then be unable to contact me.

Signature:..... Date:.....